



## **Civil Defence, Maharashtra** **( Mumbai )**

### **Advisory for Housing Societies in a war-like situation**

**Issued by:-** Civil Defence, Maharashtra, Mumbai.

To ensure the safety and preparedness of all residents, the following guidelines must be followed by housing societies during periods of heightened security threats or war-like scenarios.

#### **1. Stay Informed– Follow Only Official Sources:-**

- Share updates only from verified government or civil defence channels.
- Designate a society communication coordinator to relay timely and accurate information via WhatsApp groups, intercoms, or notice boards.
- High-Rise Residents: Participate in Evacuation Drills as instructed by building management. Avoid use of elevators instead use staircase.
- A well-coordinated evacuation drill should be conducted for high-rise buildings and societies.

#### **2. Prepare a Society-Level Emergency Plan:-**

- Identify safe zones (e.g., basements, internal corridors) within the society where residents can gather during alerts.
- Clear Exits: Remove obstructions from staircases, fire exits, and common areas.
- Designate Assembly Points: Mark and communicate the safe outdoor location where everyone should gather.
- Keep floor maps and evacuation routes posted on each floor.
- Residents should maintain an emergency bag (documents, medication, torch, whistle).
- Conduct night-time drills occasionally to simulate varied scenarios.
- Prepare a basic society emergency kit: torches, batteries, first-aid, drinking water cans, megaphones, and whistles.
- Inspect Equipment: Ensure alarms, PA systems, emergency lights, exit signs, and stairwell lighting are functional.

### **3. Resident Responsibilities:-**

- Maintain blackout readiness: Use thick curtains; keep lights off during sirens or alerts.
- Avoid using elevators during alerts or sirens; use stairs instead.
- Ensure children and elderly, disabled persons are accounted for and supported.
- Charge mobile phones and keep identification cards handy.

### **4. Movement and Access Control:-**

- Restrict entry of non-essential visitors and service staff.
- Maintain a visitor and resident movement log, especially during curfews or official movement restrictions.
- Coordinate with the local police station or ward office for security updates.

### **5. Evacuation Preparedness:-**

- Identify nearest government-designated evacuation shelters, if announced.
- Plan for transportation of vulnerable residents in case of relocation (e.g., residents with disabilities, infants).
- Conduct a mock drill (if advised) under guidance from civil defence volunteers.

### **6. Communication and Coordination:-**

- Set up an internal emergency committee:
- Security Head
- Health & Medical Point Person
- Communication Liaison
- Supplies Coordinator
- Display emergency contact numbers in all lift lobbies and society entrances.

### **7. Supplies and Resources:-**

- Ensure each household has basic emergency provisions: water, dry food, flashlight, power bank, medicines.
- Encourage storing at least 3 days of essential supplies.
- Monitor fuel levels for diesel generators/inverters.

### **8. Psychological & Social Support:-**

- Maintain a calm and supportive environment.
- Refrain from spreading panic or unverified messages.
- Check on neighbours, especially senior citizens and individuals living alone, disabled persons & pets.

## **9. In case of emergency, contact immediately:-**

- Disaster Management Helpline: 1916 / 1070
- Mumbai Police: 100 / 112
- Mumbai Fire Brigade: 101, 23085992
- Ambulance: 108
- Women Helpline: 103
- Child Helpline: 1098
- Forest: 1926
- Gas Leakage (LPG): 1906
- BEST Power (City): 8828830288, 9930901193
- Adani Energy (Western Suburbs & Some Parts of Eastern Suburbs: 5054911, 50547225
- MSEB (Eastern Suburbs): 9930269398
- Tata Power (Chembur): 67175369
- Railway Protection Force: 182

## **10. Message to All Residents:-**

Stay calm. Stay alert. Stay united. Your cooperation ensures the safety of the entire society. Preparedness is protection.

**Advisory Issued by Civil Defence, Maharashtra, Mumbai**